



European Society of Veterinary Clinical Ethology

Minutes ESVCE AGM 2018

Date: Friday 28th September 2018
Venue: Berlin Germany
Time: 18.30- 19.30 hours

Minutes: Christine Halsberghe

Attending: 42 members

40 full members (32 members and 6 board members), 2 affiliate members

1. Welcome from Barbara Schoening and acceptance of proposed agenda:

Accepted with unanimity

2. Minutes of the last AGM in 2017 in Samorin

No questions

Accepted with unanimity

3. Board report including the financial report for 2017

These reports were sent by mail to all members with the invitation for this AGM.
No questions.

Joanna Pereira (Portugal) and Simona Normando (Italy) both full members checked the complete bookkeeping and approved it

Overall activity of the board in 2017, including financial report, was accepted with unanimity



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4 Working group guidebook

Discussion

Text was discussed and approved in general. Daniel Mills pointed out that it should be adapted: in the general principles it has to be pointed out that now one can be a member of a working group if there is a hidden agenda (i.e. pursuing his/her own private goals instead of the goals of ESVCE).

The guidebook has to go on the website in the working group part. It must be clear for anyone who is involved in a working group, what is expected and what goals should be strived for with the group.

Guidelines with adaption and financial support for working group was accepted with unanimity

5. ESVCE working groups reports

Shelter group

- group is working very hard and will finish a document on adoption of a shelter dog very soon. Will be brought on the next AGM

Dogs of law

- Meeting planned with this group to look on how we can proceed in the future

Horses group

- position statement was completed but not stated as to be presented to the AGM
- group will keep on working on the topic of horse keeping and behaviour problems.

Associate members

- group will make a new survey

New working group on medication

- Will be started, position statement on the use of acepromazine is one of the topics for this group

6. Vote of a new board member

Kevin Mc Peake is candidate to be a board member. Emmanuel Gauthier did resign. We thank Emmanuel for all his good work. Kevin McPeake left the room for the others to discuss and vote.

Kevin Mc Peake was voted member of the board with unanimity



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7. Rudy De Meester grant

Eva Ricci did send us a report and a shorter abstract of her work. This will be sent to the members with the minutes of the AGM

Proposition to expand the grant with travelling cost and attendance fee when the work will be presented during the annual ESVCE congress was accepted with unanimity

8. Honorary members

Criteria could be persons in the field, who did important work in the field of clinical ethology

Proposition is to have a fellowship instead of honorary members.

Board will make a new proposition to change this topic in the constitution, will be again on the agenda for the AGM in 2019

9. FECAVA

ESVCE is an affiliated member of FECAVA and our input on welfare and behavioural medicine is very well appreciated. General practitioners have to be informed on those topics. Having a small stand on the annual Fevaca meeting can help to inform general practitioners. This will mean some costs, as we need at least a small banner to be put behind a table and some flyers/leaflets. Proposition was also to sponsor a lecture, since the large amount of stands during those congresses might let people to overlook the ESVCE-stand. An alternative is also to organize an ESVCE workshop.

Proposition for the stand and sponsoring of the lecture was accepted with unanimity

10. Next ESVCE meetings

2019 Eindhoven Netherlands

2020 Belgium

2021 Palma de Majorca

2022 Pisa

10. Next AGM

During next ESVCE congress Sept 2019 Eindhoven Netherlands

Berlin Germany 28th September

Barbara Schöning

Christine Halsberghe



European Society of Veterinary Clinical Ethology

Hamburg, August 12, 2018

ESVCE AGM 2018

Date: Friday, 28th September 2018

Venue: AWSELVA-ECAWBM-ESVCE-GTVMT conference 2018, Berlin, Germany

Time: 1830 hours to 1930 hours

AGENDA:

1. Greetings and check on presence of quorum
2. Minutes of last meeting
3. Discussion of board report for 2017 including the financial report
Approval of board activities in 2017
4. Working group reports
5. Elections for the position of Emmanuel Gaultier
6. Report of Rudy DeMeester grant and proposal of increasing the award if reports are presented at ESVCE congress
7. Proposal of creating honorary members
8. Any other business
 - 8.a) should ESVCE have a stand in the annual FECAVA congress?
9. Date of next meeting

When you wish to bring up a topic under point 8.) please send a mail to the board (board@esvce.org) containing all relevant information no later than 10th September 2018

ESVCE board

President
Vice President
Treasurer
Membership Secretary
Secretary
Communication Officer

Barbara Schöning
Goncalo da Graca Pereira
Anneli Muser Leyvraz
Kevin McPeake
Christine Halsberghe
Chiara Mariti

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Ad N° 4: The working groups will give a short overview on their work. Additionally the board gives a proposal for a “handbook for working groups”. With this handbook we hope to have a certain standard and rules for the work of the working groups

Proposal of a “guidebook for working groups”:

ESVCE – Working Groups

The following text is a guide to the European Society of Veterinary Clinical Ethology (ESVCE) ‘Working Groups’.

Aims/objectives of a working group

The aim of a working group is to look into a certain topic in depth that may be of interest to the whole group. Subsequently, this may result in information from the findings of the working group being prepared for other ESVCE members in an easy to follow way. Such information may be distributed by e-mail or on the ESVCE website. It is required that all information is sent to the board for discussion and approval before it is put on the website or and/or distributed to members. It is mandatory to send regular updates to the board on a regular basis in order to improve the collaboration.

There may also be an opportunity for certain topics to prepare a draft for an ESVCE position statement. A position statement has to be approved by the board before being sent to members, which can then be voted on in an AGM before it can be accepted.

Working group themes/topics

The ESVCE board can suggest themes/titles but equally open to suggestions from members on suitable topics. The board will then inform the ESVCE members of new working groups and ask who might be interested to volunteer to work in them.

Members of the working group

The work conducted within a working group is on a voluntary basis. Team work is required within a working group. Whenever somebody applies to become a member of the working group, this means that there will be an expectation for engagement for the aims of this particular working group and towards the other members of the group. If this is not the case, the working group should discuss the problem and, if necessary, involve the board to find a solution, which could involve a member leaving if they are not deemed to be contributing to the group.

Members of the working group have to be a member of the ESVCE. Exceptions can be made if approved by the board if those individuals are deemed to serve a special function in the working group e.g. if they can provide support and information on the theme of the particular working group.

If somebody wants to apply to join a working group or start a new working group, the board can be contacted in the first instance. There will be an invitation for new members to join working groups during every AGM and also in regular emails to the members.

Coordination

Every working group requires a chair – a named responsible person who is in charge of the functioning and coordination of this group. The duties of the chair include organising the work of the group e.g. organising meetings, setting dead-lines, maintaining records of those contributing to the group. They must be in contact with all members of the working group on a regular basis in order to continue the momentum of the work of the group.

The chair must liaise with the board on a regular basis. Once a year during the annual AGM there will be time to present what the working group has achieved.



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There is one person in the board who is responsible for the co-ordination of the working groups. This person will be in contact with the chairs of the working group on a regular basis. If the working group needs to contact the board they should do so by contacting the board member in charge of co-ordinating the working groups. Such queries may then be discussed within the board or at the AGM.

Funding of working groups

In general, ESVCE cannot fund a working group. However, if a working group requires funding to proceed with their work, then details of this should be presented to the board. If the estimated costs are more than 300 euro, then the decision to grant funding has to be voted by the members at the AGM; if the estimated costs are under 300 euro, the decision to grant funding can be made by the board. If working groups require paid work done to be undertaken by third parties in the course of their work or in the case of any other expenses, they need to estimate the costs and present the calculation to the board prior to incurring costs.

Ad N° 5: Please find here the short CV from Kevin McPeake for the election as board member.

Kevin qualified as a vet from the University of Glasgow in 2005 and completed a Postgraduate Diploma in Companion Animal Behaviour Counselling from the University of Southampton in 2011. Kevin has worked as a small animal veterinarian in various practices as well as running a behaviour referral practice in North East Scotland, before joining the Animal Behaviour Clinic at the University of Lincoln in 2014. Kevin sees canine and feline behaviour referrals and is a resident working towards his European Diploma in Veterinary Behavioural Medicine, whilst also undertaking a part time PhD characterising frustration in dogs.

Dear Members,

As in every year: with this report, you get the invitation and agenda for our AGM in the year 2018. At the AGM the members have the chance to discuss ESVCE matters in a larger group and set the direction for our organization to move and develop – and members also have to discuss board activity and formally approve the actions of the board for the past year. Therefore - in preparation of the AGM - board will give a short report of what has happened in the year 2017.

Also at this year's AGM, one board position stands for election. Emmanuel Gaultier left the board due to personal reasons. If anybody is interested in becoming a member of the ESVCE board, please contact Barbara Schöning and send a short vita (100 words). To be eligible, you have to be an ESVCE member in good standing and personally present at the AGM.

ESVCE board report for the year 2017

ESVCE board met two times eye to eye in Brussels and Samorin and did additionally meetings via email and skype. As in former years, one area of board activity 2017 was the preparation of the ESVCE congress, which was held in Samorin, Slovakia in the course of the IVBM (International Veterinary Behaviour Meeting) in conjunction with ECAWBM and AWSELVA. The meeting was a great success with about 200 delegates from all over the world.

At the end of 2017 board started already with the preparation for the congress in 2018 in Berlin.

At the AGM 2017 in Samorin a code of conduct for ESVCE members was discussed and voted for, as well as the ESVCE position statement on electronic training devices. The position statement on electronic training devices was prepared by a working group consisting of Sylvia Masson, Angelo Gazzano, Silvia de la Vega, and Esther Schalke; the English was corrected by Elizabeth Walsh. Many thanks to all of them.

One point of discussion during the AGM was again the name of ESVCE. Following the discussion at the AGM the year before, a questionnaire was set up in 2017. Only 15% of the ESVCE members replied and only 16% of those wanted to change the name. Therefore the board felt that in the moment there is neither need nor interest for changing the name. Another point of discussion during AGM 2017 was the role of affiliated members. A survey had been done and the topic was dealt with by a working group which will give information on their work, as any other group, on the AGM 2018.

The forum is still very quiet. We hope that this will change by and by. We again encouraged members to send us input to be placed on the website and the facebook page, and to use the possibility for discussion amongst members more intensely. The ESVCE facebook page for the public is visited regularly. The private facebook-group for ESVCE members facilitates discussion to a large extend. Thanks a lot to Chiara Mariti for taking care of forum and facebook.

Emmanuel Gaultier quit his work in the board due to personal reasons at the end of the year 2017. As established by ESVCE constitution, the board asked another member to temporarily substitute him: thank you to Kevin McPeake for his help during the last months. His position will stand for official election at the AGM 2018.

The Rudy de Meester grant was given to an applicant from Italy. She was the first to apply

and the board will give some information on this at the AGM
Barbara went to attend a meeting in the European parliament on dog breeding and dog trade and traffic.

The number of our members increased in 2017 from 492 (January 2017) to 530 (December 2017). Right now (July 2018) we have 507 members.

The financial state of ESVCE is good. The account has been approved by the accountant Johan Vincke and the tax declaration has been finalized. The detailed account information will be brought to Berlin and open to read by any interested member

ESCVE accounts for the period from the 01.01.2017-31.12.2017

31.12.2016 Balance c/fwd 33 611,36 Euros

01.01.2017 - 31.12.2017

Income

Membership fees	10 376,54 Euros
Congress	4 772,54 Euros
Varia	0 Euros
Bank interest	0 Euros
Total	15 149,08 Euros

Expenditure

Office/Varia	833,76 Euros
Congress	00,00 Euros
Board meetings	8 333,08 Euros
Website	301,00 Euros
Membership FECAVA	0 Euros
Bank costs /tax	666,07 Euros
Total	10 133,91 Euros

31.12.2017 Balance c/fwd 38 626,36 Euros

This sum corresponds to the amount shown on the Fortis Bank sheet from the 31.12.17.
All the bank transactions are supported by documents kept in the **ESCVE** archive.

ESCVE Balance Sheet as 31.12.17

Current Assets 38 626,53 Euros
Cash 38 626,53 Euros
Total Assets 38 626,53 Euros

Retained surpluses

Balance 31.12.16 **33 611,36 Euros**
Surplus 01.01.-31.12.2017 **5 015,17 Euros**
Total 38 626,53 Euros

This was a quick overview about the activities in 2017. We hope to discuss ESVCE affairs with many of you in detail at our AGM in Berlin 2018, that will be held on 28th September at 18:30 in Berlin.

ESVCE board

Barbara Schöning, Goncalo Pereira, Christine Halsberghe, Anneli Muser Leyvraz, Chiara Mariti, Emmanuel Gaultier and Kevin McPeake